

# **CROMER CHURCH EVACUATION POLICY**

When the church is in use the following **doors/exits** should be unlocked

- Main door on the south side of the Parish Church
- Back door leading outside from the Chancel
- Meeting Room
- Large wooden door to the right of the altar on the south side of the church

In addition when we have gatherings of more than 200 the West door will also be unlocked.

If there is an incident requiring the church to be evacuated, all exits will be used so please proceed to your nearest exit. If any exits are blocked the churchwarden will guide people to evacuate the building from the other exits.

**Personal safety** is the number one priority to get everyone out of the building quickly and safely.

**Emergency details** are posted on each exit door, giving the location of the building and the 'safe space' in which to gather

The churchwarden will be responsible for guiding people to the exits and asking someone to call the emergency services.